



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MAHADEVANANDA MAHAVIDYALAYA
Name of the head of the Institution		Dr. Nayan Kumar Sarkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03325920577
Mobile no.		9831512552
Registered Email		mahadevanandamahavidyalaya@gmail.com
Alternate Email		iqac.mm@gmail.com
Address		MONIRAMPORE, BARRACKPORE
City/Town		BARRACKPORE
State/UT		West Bengal
Pincode		700120
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	SRAVASTI CHATTOPADHYAY
Phone no/Alternate Phone no.	03325930843
Mobile no.	9831512552
Registered Email	sravasti.chowdhuri@gmail.com
Alternate Email	iqac.mm@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mmbkp.ac.in/AQAR.aspx
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mmbkp.ac.in/AcademicCalendar.aspx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.0	2006	02-Feb-2006	01-Feb-2011
2	A	3.02	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	28-Feb-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Legal Awareness Camp	23-Jul-2019 01	185

Celebration of 73rd Independence Day and 52nd College Foundation Day	14-Aug-2019 01	190
Preventive Cardiology and its Recent Advancement	07-Sep-2019 01	170
One Day State Level Workshop On ICT Enabled Education	11-Sep-2019 01	65
Surendranath Banerjea Memorial Lecture	12-Sep-2019 01	180
CBCS English UG Syllabus Workshop	01-Oct-2019 01	35
International Mother Tongue Day	26-Feb-2020 01	190
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mahadevananda Mahavidyalaya	MP LAD	Central Government	2019 365	2400000
Mahadevananda Mahavidyalaya	RUSA 2.0	Central Government	2020 365	5000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Legal Awareness Drive through Awareness Camp Cardiological Health Awareness

amongst teachers and students through Preventive Cardiology Talk by Cardiology Consultant, Apollo Hospitals UG English Syllabus Workshop Inviting teachers of UG colleges under WBSU and Convener of the UG BoS, WBSU Handling psychological issues related to Covid pandemic by organising an online seminar on the same Encouraging teachers to use the ICT more proficiently by connecting them with experts in the field and holding workshops on the same

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
File attached	File attached
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	28-Feb-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

19-Jan-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2021

Date of Submission

15-Dec-2021

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

• Student Plus (Old System) • Finaware (Account System) • Online Admission • Pay Plus (Accounting System)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective execution of the curriculum the following mechanism are in place

1. Departmental meetings are held in each department at the beginning of every session for distribution of topics in the syllabus.
2. Number of classes are also allotted according to topics in the syllabus.
3. Information of the same is provided for the preparation of academic calendar.
4. The college provide a well chalked out routine for each year /Sem for both UG and PG classes.
5. Academic calendar with details of topics and teachers is published at the beginning of every session.
6. Conventional classroom teaching is blended with use of ICT to make the teaching-learning process more learner-centric. YouTube assisted learning, experiential learning, participative learning & Problem-Solving method are used for effective curriculum delivery.
7. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions & Tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner.
8. The College Central Library provides teachers with necessary learning resources for effective delivery of curriculum. Faculty members have been provided with unique user ID and password for accessing NLIST website.
9. Internal Assessments & Practical/ Tutorial Examinations are held according to the University Academic Calendar. Remedial / Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance.
10. Department wise parent-teacher meeting is organised based on the performance of end semester result.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NA	01/07/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology(Honours)	19
BSc	Botany(Honours and General)	3
BA	Education (Honours)	32
BA	Bengali(Honours)	25
MA	Bengali(Honours)	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on Curriculum was collected from Students. Feedback from teachers obtained during TC meeting. Feedback from parents collected during regular PTM. Feedback from alumni is collected off and on but not in an organized manner. This communication takes place usually between Hons. Dept teachers and ex-students. The feedback is analyzed by IQAC and recommendations forwarded to the Principal. Feedback on overall performance of the college was collected from all stakeholders, analysed and utilized for overall development of the institution. Action Taken i) The Principal of the college communicates the main content of the feedback to the teachers concerned or to the specific Departments or to the concerned nonteaching staffs for necessary improvements. ii) The proposals given by different committees and departments for necessary improvements are discussed in the Governing Body meeting of the college for necessary action has been taken for overall improvement of the college. We have designed a special feedback form on Faculty performance and subject review as well as infrastructure development. Feedback on Teachers: This questionnaire has been designed by Mahadevananda Mahavidyalaya to seek a feedback from the student to strengthen the quality of teaching-learning environment and to look for opportunities to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning. [(Rating: 4-Excellent, 3-Very Good, 2-Good, 1-Average)]</p> <ol style="list-style-type: none"> Effectiveness of Teacher in terms of teaching the subject matter Refers to latest developments in the field Effectiveness of Teacher in terms of communication skills Accessibility of the teacher out of class Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) Students are helped through the newly purchased books in our library which are added on the basis of the feedback received earlier from them Helps students in providing extra class/lab hours in case of nonavailability of sufficient time to complete the course Helps students in realizing their strengths and developmental needs The teacher inspires me by his or her knowledge in the subject Is the teacher sufficiently cooperative and

helpful to discuss nonacademic problem? 11. Is the teacher helpful and cooperative to discuss academic issue? 12. How do you rate the student-teacher relationship in your department? LABORATORY INTERACTION (Only for lab based courses) 1. Availability of teacher during lab class 2. Helping the students in conducting experiments through set of instructions or demonstrations 3. Helps students in exploring the area of study involved in the experiment 4. Is the condition and quality of the lab equipment is satisfactory? 5. What is the major obstruction you face on regular basis inside the lab to perform experiments? Feedback is discussed in respective departments and proposal with IQAC for the improvements are suggested. Finally strengths and weakness of the college are also taken into consideration for overall development of the college. However feedback from teachers ,parents or alumni suffered a setback due to the onset of covid-19 pandemic. Feedback report on Curriculum are collected through the following weblinks: 1. <https://www.mmbkp.ac.in/LabBasedFeedback.aspx> 2. <https://www.mmbkp.ac.in/DepartmentFeedBack.aspx> 3. <https://www.mmbkp.ac.in/InfrastructureFeedback.aspx>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	BENGALI	20	32	10
BSc	HONS+GENERAL	643	450	172
BCom	HONS+GENERAL	357	530	167
BA	HONS+GENERAL	1134	2552	805

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1154	10	88	0	88

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
88	78	150	4	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well organized mentoring system runs smoothly with Honours departments taking charge of their students

respectively. General students irrespective of departments or streams are free to approach any teacher for consultation and advice.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2630	88	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	42	1	1	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	NA	3RD	02/09/2020	17/10/2020
BCom	NA	3RD	02/09/2020	17/10/2020
BA	NA	3RD	02/09/2020	17/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of CBCS w.e.f 2018 continuous internal evaluation is part of the semester assessment process. Every department has to comply with the norms set by the University. Other than that quizzes, oral assessments, projects, class tests are held on a regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar with details of no. of lectures per teacher is prepared at the beginning of the academic session. This calendar fully adheres to the University norms related to curricular activities and examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mmbkp.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BSc	NIL	136	136	100
NA	BCom	NIL	82	82	100
NA	BA	NIL	323	323	100
NA	MA	NIL	9	9	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NA	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nill	Nill	Nill	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

0	0
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	4	4	0
International	07	41	1.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2019	0	0	nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	47	25	9
Presented papers	22	17	10	3
Resource persons	3	2	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YOGA DAY CELEBRATION	NSS	12	60

WORLD AIDS DAY	NSS	15	55
NSS DAY CELEBRATION, FELICITATION PROG, LECTURE SESSION	NSS	13	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT PROG	NSS (UNIT I AND II)	CLEANSING DRIV	15	50
WORLD AIDS DAY	IQAC AND NSS (UNIT I AND II)	AWARENESS PROGRAMME	18	62
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NIL	NIL	01/07/2019	30/06/2020	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	30/06/2020	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42.5	64.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Nil

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Fully	LSEase:6.3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17953	2116336	278	62747	18231	2179083
Reference Books	709	142182	0	Nil	709	142182
Journals	0	Nil	0	Nil	0	Nil
e-Journals	6000	Nil	0	Nil	6000	Nil
e-Books	3135000	5900	0	Nil	3135000	5900
CD & Video	84	Nil	0	Nil	84	Nil
Library Automation	1	Nil	0	Nil	1	Nil
Weeding (hard & soft)	1981	91912	0	Nil	1981	91912
Others(s pecify)	Nil	Nil	Nil	791	Nil	791

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
AYAN MALLICK	ELECTRONICS PHASE-1 TO PHASE-15 (15 MATTERS)	ppt/pdf	02/06/2020
ARIJIT KARMAKAR	RESPIRATION-3 MATTERS	ppt/pdf	26/04/2020
UTPAL DAS	Endocrinology- 3 MATTERS, CIRCULATION -2 MATTERS	ppt/pdf	24/04/2020
SANGITA BARMAN	URINARY SYSTEM- 2 MATTERS, The menstrual cycle- 2 MATTERS	ppt/pdf	22/04/2020
BINAYAK NATH	Analog Systems and Applications	ppt/pdf	20/04/2020
Nandalal Das	T4 and GE-T4 /Waves and Optics/ Diffraction	ppt/pdf	19/04/2020
ANIMA DAS	Tyagpatr	ppt/pdf	18/04/2020
KRISHNAPADA DAS	Functions of Several Variables- III	ppt/pdf	18/04/2020
BIJAN PAL	SOLUBLILITY PRODUCT-7 MATTERS	ppt/pdf	15/04/2020
SUBHABRATA GHOSH	Symbiotic Association	ppt/pdf	15/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	75	13	0	9	0	7	40	80	6
Added	0	0	0	0	0	0	0	0	0
Total	75	13	0	9	0	7	40	80	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ppt, pdf	www.mmbkp.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8	7	42.5	64.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a regular Maintenance Committee with members from both teaching and non teaching staff. Regular supervision takes place through the committee, and matters of maintenance are raised and taken care of by direct interaction with the convener of the maintenance committee, and if required through the head clerk or the Principal. The committee tries to meet bi monthly for members to be aware regarding the steps taken for maintenance. Data is maintained meticulously by the office, departments and the library for all books, equipment, laboratory instruments, computers and so on. Purchase of any material follows all official procedure of requisition, calling of tenders, purchase committee meetings, finance committee meetings and so on. However due to the onset of Covid none of the committees could meet during the last four months of the session.

www.mmbkp.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	42	72110
Financial Support from Other Sources			
a) National	Kanyashree, Post Matric Minority, TSP, SVMCM	361	6409000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	Nil	1500	Mahadevananda Mahavidyalaya
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
Nill	N.A	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nill	0	0	N.A	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	BA	Hindi	WBSU	MA
2020	7	B.Sc Hons	Zoology	WBSU(6), BU(1)	MSc
2020	2	B.Sc Hons	Physics	WBSU	MSc
2020	1	BA Hons	Education	Kalyani University	MA
2020	4	B.Sc Hons	Mathematics	WBSU	MSc
2020	5	BA Hons	English	WBSU	MA
2020	4	B.Sc Hons	Chemistry	WBSU	MSc
2020	3	B.Sc Hons	Botany	WBSU	MSc
2020	2	B.A Hons	Bengali	WBSU	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Independence Day Celebration	Institutional	52
Vijaya Celebration	Institutional	150
Republic Day Celebration	Institutional	51
International Mother Tongue Day	Institutional	195
Annual Sports	Institutional	453
WBSU Inter college Volleyball Mens Tournament	University	120
Saraswati Puja	Institutional	1500
International Yoga Day	Institutional	85
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	N A	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Since there is no elected Students Union during the said period, the college has representatives from all departments of each year/ semester, chosen by the departmental teachers and students of the class (taking sense of responsibility, attendance and sincerity of the selected students in consideration) who are consulted before each student centric college programme. They come forward and actively participate in the programmes, taking charge of most of the activities. While students are always encouraged to directly consult with the teachers or administration with their grievances, the said students are the ones who usually take charge in such matters. However, due to the onset of covid pandemic, many activities which were to be conducted with the help of this students group, could not be held.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

N.A

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For proper conduct and coordination between different academic, administrative and co-curricular activities of the college different statutory and other sub committees are formed from faculty members, stake holders and students. Discipline specific leadership and management properly managed by the Faculty members under the supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Seminars, workshops, extension lectures on varied topics held by the departments. Students seminars and projects pertaining to the syllabus are organized regularly. Two teachers from the department of Chemistry and English are members of the University UG Board of Studies.
Teaching and Learning	ICT enabled teaching methods employed. High speed Internet services are provided to the students. Learning through field work, lab work, excursion, industrial visits.
Examination and Evaluation	The college holds internal assessments as advised by the university in an organised manner and the university holds end Semester exams in proper coordination with the affiliated colleges. Most of the teachers act as examiners of the end semester exams and a number of teachers are appointed head examiners,
Research and Development	Teachers are motivated for research publications in peer reviewed, UGC care list journals with high impact factor. Faculty members are also encouraged to enroll them as PhD supervisors. The students are encouraged to present papers on topics based on their syllabus. They are also inspired to undertake different project works relevant to their syllabus so that they have prior knowledge towards research and development.
Library, ICT and Physical	Library is fully automated. We have

Infrastructure / Instrumentation	subscribed to different e-resources comprising of e- books and e-journals. Internet access provided to students and teachers for easy access to e-resources. There is also a separate reading room. RUSA 2.0 under central Govt.fund has facilitated purchase of books, reference books, teaching aids, journals etc.
Human Resource Management	Different training programmes are arranged for Non- Teaching staff and the teachers are also encouraged to participate in the Orientation and Refresher Courses, Conferences, seminars, workshops, other Faculty development Programmes. Seminars and workshops on safety measures, health and hygiene, environment and social awareness, safety of women are held by the respective committees.
Industry Interaction / Collaboration	Initiatives to be taken for registered/regularized collaboration with different industries/institutes for the interest of the students.
Admission of Students	Online admission for UG students. Online admission is made strictly on the basis of merit to keep the process transparent. Strict observance of Govt. rules for reserved categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	the whole academic and administrative process is carried out in a planned manner with the assistance of different committees.Regular notices are displayed in the college notice board and website for keeping the students, Teaching and Non-Teaching Staff and stakeholders. informed. The infrastructural augmentation duly expedited by competent authorities under the supervision of the Principal of the college.
Administration	Regular exercise of e- tendering process through Govt. portal. Exercise of PFMS portal to upload expenditure related to Govt fund(RUSA). Submission of papers of retirement through e-pension portal. All administrative affairs related to the college and staff are managed duly by the concerned authorities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	CBCS SYLLABUS WORKSHOP BY WBSU	CBCS SYLLABUS WORKSHOP BY WBSU	01/10/2019	01/10/2020	30	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course(University of Calcutta), HRDC	1	19/08/2019	02/09/2019	14
Refresher Course(University of Ranchi), HRDC	1	12/11/2019	25/11/2019	14
Refresher Course(University of Ranchi), HRDC	1	12/11/2019	25/11/2019	14
Refresher Course(University of Gouhati), HRDC	1	27/11/2019	10/12/2019	14
Short Term Training Programme	1	22/06/2020	02/07/2020	7
Faculty Development programme on Python	1	24/06/2020	29/06/2020	6

Faculty Development programme	1	18/05/2020	22/05/2020	5
Orientation Programme	2	04/06/2020	01/07/2020	28
Orientation Programme	3	26/06/2020	24/07/2020	28
Orientation Programme	1	18/11/2019	07/12/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CO-OP CREDIT SOCIETY	CO-OP CREDIT SOCIETY	FEE CONCESSION, HEALTH HOME, SAFETY FIRST

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts both Internal and external audits annually through recognised bodies as per govt. directives.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	SUDHIR JAIN ASSOCIATES	Yes	SOMNATH ROY ASSOCIATES

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college does not have a registered Parent-Teacher Association but every department holds Parents -Teacher meeting regularly so that the teachers can inform the parents about the academic growth of their wards. The teachers also maintain an attendance register through which they can intimate the parents about the irregularity of the students concerned. The parents are also

requested to actively participate in the academic affairs of the college and provide their quality feedback on them.

6.5.3 – Development programmes for support staff (at least three)

Computer Training programme organised by the Computer Science Dept. of the college to give the support staff ready knowledge of Computer application. One of the non-teaching staff Subhasish Sarkar had undergone a two month training programme on Computer networking. (Dec2019-Jan2020)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives to be taken for building a theatre room to facilitate students audio-visually through different movies and documentaries relevant to the syllabus. ICT should be increased in teaching learning process and the laboratories to be upgraded with advanced instruments. MoUs and collaborations with Institution/ industry for student exchange programme and faculty exchange programme. Vacant Teaching and Non-teaching posts to be filled on regular basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Library orientation programme for the students	24/07/2019	24/07/2019	27/07/2019	850
2019	Legal awareness camp	23/07/2019	23/07/2019	23/07/2019	185
2019	Preventive Cardiology	07/09/2019	07/09/2019	07/09/2019	170
2019	Surendranath Memorial Lecture	12/09/2019	12/09/2019	12/09/2019	180
2019	CBCS English UG Syllabus workshop	01/10/2019	01/10/2019	01/10/2019	35
2020	International Mother Tongue Day	26/02/2020	26/02/2020	26/02/2020	190

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interactive Awareness programmes in classes	01/07/2019	30/06/2020	105	130

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Initiatives are taken by the college on SAVE ENERGY prog throughout the year to make their students recognise the importance of energy saving. Environmental awareness drive-in programmes arranged (through seminars and workshops) by various departments. Raising awareness and conservation of biodiversity among the students through different field trips. Awareness about solid waste management, water conservation, use of solar energy, sustainable living raised among students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	08/08/2019	2	Awareness campaign for Dengue	Dengue Prevention	25
2019	1	1	20/11/2019	1	Go green activity	Plantation of Trees, organic farming	45
Nil	1	1	22/01/2020	1	Swachh Bharat Avijan	Cleanliness Drive	55
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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NA	30/06/2020	NA
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Birth anniversary of Jyotirmayanandagiri Maharaj, the founder of the college.	15/09/2019	15/09/2019	40
Observation of the death anniversary of Jyotirmayanandagiri Maharaja, the founder of the college.	07/08/2019	07/08/2019	35
Celebration of Guru Purnima in memory of Mahadevananda Giri Maharaj, Guruji of the founder associated with Bholagiri Ashram, Haridwar.	16/07/2019	16/07/2019	54
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Plastic zone. No Smoking zone. Use of solar power and energy-saving LeD lights. A large number of plants and trees planted inside the main campus and RGSN campus. Organic farming inside the campus. The pond inside the RGSN campus has been refurbished. Composting is done using canteen waste and other organic waste. Water-Harvesting initiatives taken.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I -Preservation and Conservation of the resources attached to the heritage building. I. Goal: The college aims at conserving and preserving the heritage building(RGSN campus), residence of Sir Surendranath Banerjea, one of the earliest and eminent political leaders during the British Raj. **II The Context:** One of the makers of modern India, Sir Surendranath Banerjea started living in the magnificent mansion from 1880 onwards. The college is using this heritage building as a centre for academic excellence. Despite limited resources and immense shortcomings the college is nurturing the heritage site bearing in mind the rich legacy associated with him. **III: The Practice:** The statue of Sir Surendranath Banerjea was recently refurbished, the cracked and damaged roofs are repaired to certain extent, the structural cracks on doors and windows are mended. A vast herbal garden with all kinds of flowers and medicinal plants is maintained with manures made in our college. There is also a place earmarked for organic farming where all kinds of vegetables are grown. There is a beautiful pond having water spread over an area of about 8-10 kathas which is revamped and efforts are being taken to make it an important unit of pisci -culture. **IV: Evidence of Success:** This heritage building which bears the

name of one of the greatest hero of Bengal and founding member of Indian National Congress is an emotion, a sentiment caressed by every Indian and the revamping of such a huge mansion has attracted huge applause from people at large. V. Problems Encountered and Resources Required: The lack of fund and insufficient resources have become a major setback in the process of restoration of this heritage site which bears such a rich legacy. Efforts are still on the way to procure and channelize the resources available in a proper way and to augment resources for further development. Best practice II- Promotion of teaching, learning, evaluation and research activities through ICT methods. I. Goal : To provide teaching, learning facilities among students and guide them in different situations, especially in unprecedented condition such as the onset of Covid 19 pandemic which nearly stalled our lives from March 2019. Providing an informative, interesting, technological and comfortable learning space is the main goal of this initiative. II. The Context : ICT enabled technologies and tools will help a teacher to present his or her knowledge in a simple and interesting manner with clarity. Audio-visual demonstrations in different forms will remain forever etched in the minds of the students. Teachers can remain always connected with the students through different online platforms. III. The Practice : Teachers used online learning management platforms such as zoom, google meet, google classroom to instruct and upload their teaching materials, provide assignments to students and also monitor the progress of students. Teachers have uploaded their video lectures to you-tube channels to make them accessible to students as and when required. During the pandemic situation due to sudden outbreak of COVID-19, teachers have continued their mentoring process through these online platforms so that no student is deprived from attaining academic height. Two webinars were arranged on the following topics: a) Use of ICT in Higher Education during Lockdown/social distancing b) Stress and Its management in academic field. IV. Evidence of Success :The use of computer-aided methods had enriched the teaching-learning and evaluation process and has improved their performances in various fields. Teachers have published international and national research papers in online mode and have participated in different faculty development programmes to enhance their skill and knowledge. V. Problems Encountered and Resources Required : Lack of funds to implement online teaching -learning process on a wider scale •Lack of technological support in various aspects prove to be a deterrent in online mode of education .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.mmbkp.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Swami Jyotirmoyananda Giri Maharaj, a monk, established this college in the year 1968 with a noble vision to educate the working class (mostly fishermen) of this region and to bring them to the mainstream. He wanted to illumine the minds of the local people who have been otherwise deprived of education. Though this was quite a challenging work for him, yet he left no stone unturned in converting a students' hostel to a higher education institution. The college being founded by such a great monk strives hard to keep the good faith by inculcating social values and ethics in the students of the college. Keeping with this tradition the college runs a voluntary school for the children of the slum dwellers(SHIKKHAYAN) and the teachers take the classes before or after the college hours to enlighten and illuminate the innocent minds. The college provides all kinds of assistance mainly books, food, clothing to the underprivileged section of the society to brighten their saddened spirits.

Provide the weblink of the institution

www.mmbkp.ac.in

8.Future Plans of Actions for Next Academic Year

1. Application of ICT in online classes 2. Holding departmental webinars in collaboration with IQAC. 3. Teaching through google meet. 4. Arrange for purchase of g-suite. 5. Display departmental honours, general routine on college website keeping in view the pandemic situation. 6. Change of website vendor. 7. Online payment of tuition fees for all semesters. 8. Formation of Covid 19 Cell in the college to assure health, hygiene and safety. 9. Produce sanitizers from college laboratories. 10. Donation of free sanitizer in locality. 11. Planting of new saplings in place of several trees lost in the Amphan cyclone.