



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MAHADEVANANDA MAHAVIDYALAYA
Name of the head of the Institution		DR NAYAN KUMAR SARKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03325920577
Mobile no.		9830046371
Registered Email		mahadevanandamahavidyalaya@gmail.com
Alternate Email		arinpal@yahoo.com
Address		MONIRAMPORE, BARRACKPORE
City/Town		BARRACKPORE
State/UT		West Bengal
Pincode		700120
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	SRAVASTI CHATTOPADHYAY
Phone no/Alternate Phone no.	03325930843
Mobile no.	9831512552
Registered Email	sravasti.chowdhuri@gmail.com
Alternate Email	iqac.mm@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://mmbkp.ac.in/AQAR.aspx">https://mmbkp.ac.in/AQAR.aspx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.mmbkp.ac.in/AcademicCalendar.aspx">https://www.mmbkp.ac.in/AcademicCalendar.aspx</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.0	2006	02-Feb-2006	01-Feb-2011
2	A	3.02	2016	19-Feb-2016	18-Feb-2021

<b>6. Date of Establishment of IQAC</b>	28-Feb-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CBCS WORKSHOP	11-Jul-2018 1	67

STUDENTS ORIENTATION PROGRAMME	25-Jul-2018 3	825
LIBRARY WORKSHOP	24-Jul-2018 4	700
CAREER COUNSELLING PROGRAMME ORGANISED BY GYAN BRIKSH	01-Aug-2018 1	250
CAREER ENHANCEMENT PROGRAMME	22-Feb-2019 1	150
LECTURE ON NOBEL PRIZE WINNERS	26-Feb-2019 1	100
FINANCIAL LITERACY WORKSHOP	17-Apr-2019 1	79
CAS WORKSHOP	08-Aug-2018 1	8
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MAHADEVANANDA MAHAVIDYALAYA	DEVELOPMENT OF NON GOVT.COLLEGES	HIGHER EDUCATION, GOVT. OF W.B	2019 365	3100000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Students Orientation Programme Library Workshop • Career Counselling Career

Enhancement Programme • CAS Programme • Lecture on Nobel Prize Winning Topics • Financial Literacy Workshop • CBCS Workshop

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
PROMOTE RESEARCH BASED ACTIVITIES	TEACHERS ARE ENCOURAGED TO PARTICIPATE IN ORIENTATION AND REFRESHER PROGRAMMES
IMPARTING SOCIAL AWARENESS	SOCIAL AWARENESS RALLIES HELD
CULTURAL AND ENVIRONMENT AWARENESS PROGRAMME	SEMINARS, LECTURES, WORKSHOPS ORGANISED AND ARRANGED
MONITORING AND EVALUATING TEACHING LEARNING PROCESS	FEEDBACK AT INSTITUTIONAL LEVEL PARTLY ACHIEVED
STRENGTHENING THE QUALITY OF EDUCATION	ORIENTATION PROGRAMMES HELD AT THE BEGINNING OF THE ACADEMIC SESSION
EMPHASIS ON SKILL BASED LEARNING	WORKSHOPS AND EXTENSION PROGRAMMES HELD TO THAT EFFECT
HEALTH AND HYGIENE RELATED PROGRAMMES ORGANISED	SEMINARS, LECTURES HELD
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	28-Feb-2022

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

19-Jan-2016

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2022

Date of Submission

14-Feb-2022

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

• Student Plus (Old System) • Finaware (Account System) • Online Admission • Pay Plus (Accounting System)

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of curriculum delivery following steps are taken:  
 1. Academic Calendar is prepared at the beginning of the academic year  
 2. There is a well chalked out routine for UG and PG classes.  
 3. Departmental meetings are held regularly to monitor academic progress.  
 4. Additional classes are arranged wherever required.  
 5. Extension lectures are organized.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	0	01/07/2018	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CORE COURSE, AECC, DSE, DSC, GE, SEC GE,	01/07/2018
BCom	CORE COURSE, AECC, DSE, DSC, GE, SEC	01/07/2018
BSc	CORE COURSE, AECC, SEC, DSE, DSC, GE	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOGRAPHY GENERAL AND HONS	24
BSc	ZOOLOGY HONS AND GEN	37
BSc	BOTANY HONS AND GEN	41
BA	EDUCATION HONS	18
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>We are collecting feedback from our students department wise. We have designed a special feedback form on Faculty performance and subject review as well as infrastructure development. Feedback on Teachers: This questionnaire has been designed by Mahadevananda Mahavidyalaya to seek a feedback from the student to strengthen the quality of teaching-learning environment and to look for opportunities to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning. Teachers: The feedback form allows teachers to evaluate/rate the infrastructural facilities (including library, laboratories) and college administration. The feedback is analyzed by IQAC and recommendations forwarded to the Principal. Alumni: Honours departments contact their alumni for feedback related to academic and infrastructural development. Parents: They are encouraged to state their viewpoints in writing during parents-teacher meetings which are later discussed upon in departmental meetings.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	GENERAL+HONS	357	501	206
BSc	GENERAL+HONS	643	513	259
BA	GENERAL+HONS	1134	2506	879
MA	BENGALI	20	30	7
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1345	7	88	0	4

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
88	60	140	4	2	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well organized mentoring system runs smoothly with Honours departments taking charge of their students respectively. General students irrespective of departments or streams are free to approach any teacher for consultation and advice.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2560	88	1 : 29

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	36	6	2	23

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	NA	3RD	27/03/2019	09/05/2019
BSc	NA	3RD	27/03/2019	09/05/2019
BCom	NA	3RD	27/03/2019	09/05/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of CBCS w.e.f 2018 continuous internal evaluation is part of the semester assessment process. Every department has to comply with the norms set by the University. Other than that quizzes, oral assessments, projects, class tests are held on a regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar with details of no. of lectures per teacher is prepared at the beginning of the academic session. This calendar fully adheres to the University norms related to curricular activities and examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mmbkp.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BCom	Nil	79	23	30
NA	BSc	Nil	105	91	87
NA	BA	Nil	250	141	56

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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NIL	NIL	30/06/2019
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NILNIL
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2019
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	4	4	Nil
International	5	19	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Education	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
NA	NA	NA	Nil	0	0	NA
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	3	0
Presented papers	7	3	2	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YOGA DAY CELEBRATION	NSS	5	40
WORLD AIDS DAY	NSS	10	40
NSS DAY CELEBRATION, FELICITATION PROG, LECTURE SESSION	NSS	10	40
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT PROG	NSS (UNIT I AND II)	CLEANSING DRIVE	5	22
WORLD AIDS DAY	IQAC AND NSS (UNIT I AND II)	AWARENESS PROGRAMME	5	250
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6.6	7.26

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Class rooms	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Fully	LSEase:6.3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17625	2055495	328	60841	17953	2116336
Reference	709	142182	0	0	709	142182

Books						
Journals	10	37000	0	0	10	37000
e-Journals	6000	0	0	0	6000	0
e-Books	3135000	5900	0	0	3135000	5900
Digital Database	0	0	0	0	0	0
CD & Video	84	0	0	0	84	0
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	1981	91912	0	0	1981	91912
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	13	0	9	0	7	40	80	6
Added	0	0	0	0	0	0	0	0	0
Total	75	13	0	9	0	7	40	80	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="#">NA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

1.4	2.1	7.1	7.89
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a regular Maintenance Committee with members from both teaching and non teaching staff. Regular supervision takes place through the committee, and matters of maintenance are raised and taken care of by direct interaction with the convener of the maintenance committee, and if required through the head clerk or the Principal. The committee tries to meet bi monthly for members to be aware regarding the steps taken for maintenance. Data is maintained meticulously by the office, departments and the library for all books, equipment, laboratory instruments, computers and so on. Purchase of any material follows all official procedure of requisition, calling of tenders, purchase committee meetings, finance committee meetings and so on.

<http://www.mmbkp.ac.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	63	85598
Financial Support from Other Sources			
a) National	Kanyashree, Post Matric Minority, TSP, SVMCM	332	5606000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	Nil	1500	Mahadevananda Mahavidyalaya
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
37	28	7

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	2	BSc Hons	Zoology	WBSU	MSc
2018	8	BA Hons	Bengali	WBSU	MA
2018	1	BA Hons	Political Science	WBSU	MA
2018	3	BA Hons	English	WBSU	MA
Nil	1	BSc Hons	Chemistry	IACS	MSc
No file uploaded.					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Golden Jubilee Celebrations	Institutional	2500
Independence Day Celebration	Institutional	43
Vijaya Celebration	Institutional	130
Republic Day Celebration	Institutional	45
International Mother Tongue Day	Institutional	198
Basantotsab	Institutional	1500
Annual Sports	Institutional	400
WBSU Inter college Kho	University	100

Kho Women Competition		
Saraswati Puja	Institutional	1500
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Since there is no elected Students Union during the said period, the college has representatives from all departments of each year/ semester, chosen by the departmental teachers and students of the class (taking sense of responsibility, attendance and sincerity of the selected students in consideration) who are consulted before each student centric college programme. They come forward and actively participate in the programmes, taking charge of most of the activities. While students are always encouraged to directly consult with the teachers or administration with their grievances, the said students are the ones who usually take charge in such matters.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Different statutory and other sub committees are formed from faculty members , stake holders and students for coordinating important academic, administrative and co-curricular activities of the college. Discipline specific leadership and management taken care of by Faculty members under the supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated. We have subscribed to different e-resources comprising of e- books and e-journals. Internet access provided to students and teachers for easy access to e-resources. There is also a separate reading room. Procurement of more teaching aids, books, reference books, journals under RUSA fund.
Research and Development	Teachers are motivated for research publications in peer reviewed, UGC enlisted journals with high impact factor. Faculty members are also encouraged to enroll them as PhD supervisors. The students are encouraged to present papers on topics based on their syllabi. They are also motivated towards project works which would hone their cognitive and research skills.
Examination and Evaluation	Internal assessments conducted by the college and End Semester exams held by the University. Most of the teachers act as examiners of the end semester exams and a number of teachers are appointed head examiners,
Teaching and Learning	ICT enabled teaching methods employed. High speed Internet services are provided to the students. Learning through field work, lab work, excursion, industrial visits.
Curriculum Development	Seminars, workshops, extension lectures held. Students seminars and projects pertaining to the syllabus are organized regularly. Two teachers from the department of Chemistry and English are members of the University UG Board of Studies.
Admission of Students	Online admission for UG students. Online admission is made strictly on the basis of merit to keep the process transparent. Strict observance of Govt. rules for reserved categories.
Human Resource Management	Facilitating the faculty members to participate in the Orientation and Refresher Courses, Conferences, seminars, workshops, other Faculty development Programmes. Organising different training programmes for Non-Teaching staff. Seminars and workshops on safety measures, health and hygiene, environment and social awareness are



held. Maintenance of grievance-redressal, anti ragging, committee, women cell.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Regular notices are given in the college notice board and website for kind information to the students, Teaching and Non-Teaching Staff and stakeholders.
Administration	Notice is given to the students, Teaching and Non-teaching staff and stakeholders. Regular exercise of e-tendering process through Govt. portal. Exercise of PFMS portal to upload expenditure related to Govt fund(RUSA). Submission of papers of retirement through e-pension portal.
Finance and Accounts	Fully computerized high speed internet facility in the Office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on MOOCs organized by A. K. Dasgupta	1	05/02/2019	11/02/2019	7

Centre of Development and Planning, Visva Vharati				
UGC Sponsored Interdisciplinary Refresher Course on Conceptualising Teaching and Learning organised University of Calcutta	1	14/02/2019	06/03/2019	21
Refresher Course on Computer Science and Technology at Human Resource Development Centre, University of Calcutta.	1	31/12/2018	21/01/2019	22
Short Term Course titled "Interpreting Gender at its Intersections"	2	27/11/2018	03/12/2018	7
UGC-Sponsored Summer School (Equivalent to Refresher Course) under West Bengal State University	1	06/09/2018	27/09/2018	22
Refresher Course on "Quantitative Techniques in Economics: Methods Application in Micro-Econometrics" at Human Resource Development Centre, Jadavpur	1	12/11/2018	04/12/2018	23
Refresher Course in Basic Science titled "Current Scenario of	1	15/10/2018	03/11/2018	20

Innovation and Inventions in Science' at Rani Durgawati Vishwavidyalaya , Jabalpur, (M.P.)				
Workshop titled "Moocs e-content Department Open Educational Resources' at Burdwan University, Burdwan	2	30/10/2018	05/11/2018	7
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Co-operative	Staff Co-operative	Students Health Home, Safety First, Students Aid Fund

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the Institution conducts both Internal and External audits annually through recognized bodies (DPI, Higher Education, Govt. of West Bengal). Statement of accounts and balance sheet are placed before the Governing Body every year. External audit is carried out by Government appointed auditors.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Sub-committee

Administrative	Yes	Auditor/ Higher Ed. Deptt.	Yes	Bursar
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though the college does not have a registered Parent-Teacher Association yet meetings are held regularly by each department so that the teachers can inform the parents about the academic growth of their wards. The teachers also maintain an attendance register through which they can intimate the parents about the irregularity of the students concerned. The parents are also requested to actively participate in the academic affairs of the college and provide their quality feedback on them.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives to be taken for introduction of PG courses in Arts subjects. MoUs and collaborations with Institution/ industry for student exchange programme and faculty exchange programme. Publication of an ISSN college journal complying the norms of UGC. Vacant Teaching and Non-teaching posts to be filled on regular basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Students Orientation Programme	25/07/2018	25/07/2018	27/07/2018	850
Nil	Library Workshop	24/07/2018	24/07/2018	27/07/2018	700
Nil	Career Counselling Programme	01/08/2018	01/08/2018	01/08/2018	250
Nil	Career Enhancement Programme	22/02/2019	22/02/2019	22/02/2019	150
Nil	Lecture on Nobel Prize Winning Topics	26/02/2019	26/02/2019	26/02/2019	100
Nil	Financial Literacy Workshop	17/04/2019	17/04/2019	17/04/2019	79
Nil	CBCS Workshop	11/07/2018	11/07/2018	11/07/2018	67

Nil	CAS Workshop	08/08/2018	08/08/2018	08/08/2018	8
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Various awareness programmes held by the departments	02/07/2018	29/06/2019	115	135

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Save Energy initiatives taken by the college to highlight the importance of saving energy at various steps of life. Environmental awareness campaigns held by various departments. Awareness and conservation of biodiversity among the students through field trips. Solid waste management programmes held. Use of solar energy wherever applicable. Save water initiatives taken by the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NA	NA	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/06/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Plastic zone. No Smoking zone. Use of Alternative source of energy.(solar energy) Use of energy saving LeD lights. A large number of plants and trees planted inside the main campus and RGSN campus. Organic farming inside the campus. A place is marked for the disposal of biodegradable waste generated from laboratories. Water-Harvesting initiatives taken.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

The college runs a voluntary coaching and mentoring class for the economically deprived children of the slum adjacent to the RGSN campus. Students, ex-students and teachers of the college make time from their busy schedule to assist these children with their regular school work as well as co-curricular activities like drawing, singing in the morning from 9am to 10am. Story telling activities are also conducted regularly. Organic farming and medicinal-garden project undertaken by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mmbkp.ac.in>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Swami Jyotirmoyananda Giri Maharaj, a monk, established this college in the year 1968 with a noble vision to educate the working class (mostly fishermen) of this region and to bring them to the mainstream. He wanted to illumine the minds of the local people who have been otherwise deprived of education. Though this was quite a challenging work for him, yet he left no stone unturned in converting a students' hostel to a higher education institution. The college being founded by such a great monk strives hard to keep the good faith by inculcating social values and ethics in the students of the college.

Provide the weblink of the institution

<http://www.mmbkp.ac.in>

## 8.Future Plans of Actions for Next Academic Year

1. Upgradation of existing laboratories and purchase of equipment to promote research-based activities among the students and staff
2. To enhance the herbal garden project in large scale
3. To revamp the pond in the RGSN campus
4. To sign MoU/other collaborative activities with other reputed academic institutions
5. Construction of rain water harvesting system in the college campus
6. To construct an auditorium for organizing cultural activities